

Kyah Wiget Adult Learning Center

Mailing Address:.

205 Beaver Road, Suite #2
Smithers, BC
V0J 2N1

**Contact Info:**

(250) 847- 2244
Ext. 604

APPLICATION TO DISCOVERY PRE-TRADES

Date: _____

Dear _____

Congratulations on your first step to becoming a student at the Adult Education Centre in Witset. The application process consists of a few steps which need to be completed.

1. Complete the attached application package.
 - a. Make sure to give your complete signature (First name initial and full last name, e.g., Peter Parker), unless you are requested to initial (First letter of first name and first letter of last name, e.g., PP).
 - b. Always fill in the date after your signature when requested.
 - c. Get witnesses to sign when you sign and fill in the date.
 - d. Complete all forms in black or blue ink.
 - e. Fill in all the required information.
 - f. Write clearly and neatly.
 - g. Keep papers in the same order.
2. Submit the following documents with your application by attaching them to the back of the application package and in the correct order.

Circle ✓ when the document is attached.

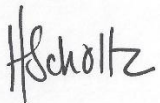
Copy of Status Card, Front and Back	☐ ✓ ☐ X
Resume	☐ ✓ ☐ X
Transcript or last Report Card	☐ ✓ ☐ X
Direct Deposit Slip (Obtained from your bank)	☐ ✓ ☐ X

3. Fill in the following information before submitting your application package.

Full First Name and Last Name	
Date of Birth: yy/mm/dd	
Home Address	
Mailing Address Box No., Street & Number, Town, Postal Code	
Email Address Please make sure it is valid and working.	
Home Telephone Number	
Cellphone Number	
SIN Number	
Status Number	
Nation and Clan E.g., Wet'suwet'en, Little Frog or Liksilyhu	
Emergency Contact First & last name, working home and cell no.	

4. Add this completed page to the top of your application package and submit to Hildegarde Scholtz, administrator of the Kyah Wiget Adult Learning Center.

Sincerely,



Hildegard Scholtz

Administrator, Adult Education Centre