

Mailing Address

205 Beaver Road Suite #2
Smithers, BC V0J 2N1

**Location Address**

Beaver Road
Witset, BC V0J 2N1

PHONE: 250-847-2244

KYAH WIGET EDUCATION SOCIETY

Job Opportunity

Term: until June 20, 2026 with possibility of extension.

Position: Adult ed. EA

Wage: \$18.32-\$30.64/hour, dependent on experience and education

Preferred Qualifications:

- Participates in the planning, development, creation and adaptation of curriculum and classroom materials to suit the special needs of student(s)
- Works from Individualized Education Plans (IEP) and adapts schedules/materials as needed, after consultation with staff
- Monitors child's learning and behaviour constantly in order to identify required program adjustments maintains regular communications with team
- Assist the teacher in the preparation of lesson materials, classroom and field trip supervision, marking, communications and daily record keeping
- Assist with the full range of classroom support duties as required
- Prepares a variety of displays, flash cards, charts, graphs and artwork
- Facilitates and encourages positive interactions between special services students and others in the school and community
- Assist the team in liaison with other community agencies
- Assist students with activities of daily living and other health related issues, as required.
- Operates standard office equipment including computer (word processing, educational software), photocopier, laminator, typewriter, telephone, printers, audio visual equipment
- Performs other comparable duties as assigned which are within the area of knowledge and skills required by the job

Only applicants short-listed will be contacted.

Please include "Adult Ed. EA" in the subject line. Individuals interested in this teaching opportunity are invited to submit a letter of application and resume by **Tuesday November 4 2025, 3:00 pm** to:

Aaron Burgess

Kyah Wiget Education Society
Suite#2, 205 Beaver Road
Smithers, BC V0J 2N1
maburgess@kyahwes.ca